

Valley Ranch Elementary School PTO Board Meeting

Tuesday, December 7th, 2010

Present

Cynthia Arterbery
Bliss Blodget-Stephan
Laura Blevins
Tracy Gipson
Stephen Jackson
Linda Krampitz
Peter Macrae
Dawn Massey
Anu Mudigonda
Aanchal Prakash
India Stanberry
Greg Williams

Apologies

Raegan Arrington
Jan Cunningham
Donna Fultz
Casey Housouer
Angie Hux
Debbie Macrae
Manju Ruikar
Sandra Skrepnek
Melanie Watts

By Proxy:

Sangeeta Bachani
Carrie Clark
Archana Godbole
Jo Ann Joyner-Loyd
Jenny Quonoey
Nemie Roberts
Christine Sanders
Jenny Van Luvan

GENERAL BUSINESS

1. Call to order
 - India Stanberry called the meeting to order at 7:05 pm.
2. Minutes
 - The November meeting minutes were presented. The motion to approve the minutes was made by Laura Blevins and seconded by Greg Williams. The motion passed unanimously.
3. Treasurer's Report
 - Laura Blevins went over the November 2010 financial report, explaining the various items. A copy of the report appears at the end of these minutes.
 - The Write-A-Check fund raiser exceeded its goal with a current total of \$10,866.50.
 - The program expense for November was for the Nana Puddin' program.
 - A motion to approve the November financial report was made by Stephen Jackson and was seconded by Tracy Gipson. The motion passed unanimously.
4. Principal's Report

- Cynthia Arterbery briefly mentioned the list of important dates which are included at the end of these minutes.
- Friday, December 17th is an early release day. The winter break is from 12/20 through 1/3.
- The Slant 45 Action Committee Meeting was held on 12/7.
 - Among participating schools, VRE is the top school for the number of service hours performed.
 - Super Bowl Committee members from this year's Super Bowl as well as 3 members from next year's Super Bowl were in attendance at the Action Committee Meeting.
 - Former Dallas Cowboy Daryl Johnston (aka Moose) was in attendance as well.
 - A number of local newspapers were covering the meeting as well.
 - The Slant 45 celebration event at the America Airlines Center (AAC) is scheduled for 1/12. 230 VRE students will attend. CISD will provide buses for the event.
- Technology Matching Funds
 - Items for this Fall's matching funds request are being ordered.
 - Once the items arrive, all VRE classrooms will have smart boards.
 - For the Spring matching funds request, the focus will be on additional laptops. Grades K-2 are especially in need of more laptops. The demand is partly driven by many more online assessments that are being done.
- Mrs. Arterbery explained that the district is looking into the VRE enrollment level.
 - Current enrollment is 636 students, which is up from 609 at the beginning of the school year. More students expected after the holidays.
 - Kinder and 1st grade are full so no more students in these grades can be accepted unless students leave.
 - The district is looking at ways to reduce total enrollment.
 - A plan/decision may be made by the time Kindergarten Roundup is held in February.
 - They are also looking into how many students from VRE will feed into CMS West and CMS East

5. President's Report

- India Stanberry presented on behalf of Carrie Clark since she could not attend the meeting.
- India explained that the additional matching funds request that the PTO Board voted on via email after last month's meeting were not needed. VRE was able to provide the additional funds that they thought they would not have available. The additional \$530 that was approved will go back into the PTO budget.
- The \$399 that was approved at last month's meeting for the Read Naturally software also was not needed so that money was not allocated.
- India reported that the Snow Time Shop started on Monday (12/6) and was doing well.
- India went over a few of the important dates (attached at the end of the meeting note):
 - Drama Club Performance on the evening of 12/8 as well as during the afternoon of 12/9.
 - An anti-bullying program for grades 3-5 will be held on 12/10.
- India explained that the next PTO Board Meeting has been rescheduled for Tuesday, January 11th at 8 PM. The original date was on January 4th.

- India said that the Going Bonkers night held on 11/23 raised \$200 for VRE. This is a good return for very little overhead or planning for the PTO.
- India explained that she and Carrie Clark are starting a clothing bank at school. The plan is to collect gently used clothing (mainly for kids, but will also take larger kids and adult clothes as well) and store them in the PTO closet (room). This will allow for the nurse and counselor to obtain clothing for kids/families in need quickly.
 - The request was made to donate any clothes that you might be looking to donate or get rid of.
- India mentioned that the next “Discussion” will be held on 12/15 from 12:30 – 1:30 in the CHS Lecture Hall. See <http://www.coppellisd.com/coppell/icalSW/eventDetail.asp?DID=44421> for details.
- India explained that Christine Sanders (Health and Welfare) will be the VRE representative for the CISD Health Committee that is being formed.
- India passed around a flyer that explains new large scale construction that will be starting on I-635 (From Luna road eastward) and on I-35 between Valwood Parkway and Loop 12.
- The Education Foundation was awarded over \$26,000 in grants to CISD schools. VRE submitted one grant request, but was not awarded any grant money this time around. The Education Foundation’s annual Red & Black Attack fundraiser will begin soon.
- India and Mrs. Arterbery discussed a new teacher recognition program started by CISD. It is called “Super Teacher”. The nomination form is online so even parents can nominate teachers. The recommendation was that if a parent nominates a teacher, they should discuss this with Mrs. Arterbery to make sure that the details in the form meet the “Super Teacher” requirements. Please refer to www.coppellisd.com/superteacher for more details.
- The counselor, Katie Linck, informed Carrie and India about a VRE family that is in need of several winter specific items. The PTO will use funds from the Health and Welfare budget to purchase some of these items for the family. In addition, Carrie and India decided to donate money that they normally use for Angel Tree adoptions for this family. It was discussed that if others on the PTO Board would like to donate money for this family, donations could be made to the VRE PTO (cash or check) earmarked for Health and Welfare. Place these donations in an envelope with Carrie’s name so that she knows it is intended for this purpose. The family may have additional needs in the Spring as well.
- India also mentioned that Christine Sanders has located a resource to donate coats to families that are in need of coats and cannot afford them.

OLD BUSINESS

1. Email Vote: As explained in the president’s report above, we had an email vote to approve additional funds for the technology matching funds request from VRE. This motion was approved with 15 votes in favor and 0 votes opposed. AS mentioned above, these funds ended up not being needed since VRE was able to cover their share of the matching funds request after all.

NEW BUSINESS

None

COMMITTEE REPORTS

None

Volunteer of the Month

- India announced that Debbie Macrae, Peter Macrae, and Jenny Van Luvan are the volunteers of the month for all of their great work with the Write-A-Check campaign.

Meeting adjourned 7:50pm. Next PTO Board Meeting is scheduled for January 11th, 7PM.
Minutes submitted by Stephen Jackson, PTO Secretary

Valley Ranch Elementary PTO				
Statement of Activities - Budget vs. Actual				
Nov-10				
	One Month	Five Months		
	Ended	Ended	2010 - 2011	\$ Over/(Under)
	11/30/2010	07/01/10 - 11/30/10	Budget	Budget
INCOME				
Apparel & Spirit Items Income	0.00	3,761.00	2,500.00	1,261.00
Baseball Night Income	0.00	0.00	900.00	-900.00
Field Day Income	0.00	0.00	0.00	0.00
Calendar Income	0.00	735.00	750.00	-15.00
Fundraising - Bluebonnet Book Bake Sale	0.00	80.00	250.00	-170.00
Fundraising - Marquee Ad Sales	0.00	450.00	450.00	0.00
Fundraising Inc - General (Sonic/Box Tops/Other)	0.00	330.13	2,500.00	-2,169.87
Fundraising Income - Popcorn/Drink Sales	0.00	413.00	925.00	-512.00
Fundraising Income - Volunteer Hours	0.00	0.00	800.00	-800.00
Fundraising Income - Write-a-Check	4,462.00	10,866.50	10,000.00	866.50
Holiday Shop Income	0.00	0.00	4,200.00	-4,200.00
Interest Income	5.15	21.29	100.00	-78.71
Membership Dues/Directory Income	0.00	4,724.00	3,750.00	974.00
Miscellaneous Income	0.00	0.00	0.00	0.00
Multicultural Night Income	552.00	5,133.59	3,500.00	1,633.59
Sales Tax Payable	0.00	0.00	350.00	-350.00
School Supply Income	44.00	10,521.00	17,000.00	-6,479.00
School Supply Income - Pre-K Fee	0.00	1,560.00	880.00	680.00
Valentine's Day Carnival Income	0.00	0.00	4,500.00	-4,500.00
Yearbook Income	0.00	0.00	6,250.00	-6,250.00
Total Income	5,063.15	38,595.51	59,605.00	-21,009.49
EXPENSES				
Apparel & Spirit Items Expense	0.00	2,212.06	1,600.00	612.06
Bank Charges	0.00	0.00	0.00	0.00
Baseball Night Expense	0.00	0.00	903.00	-903.00
Bluebonnet Books	0.00	0.00	500.00	-500.00
Calendar Expense	0.00	250.00	200.00	50.00
Communications Expense - Marquee Ads	0.00	22.64	40.00	-17.36
Communications Expense - PTO Connect	0.00	435.00	435.00	0.00
Field Day Expense	0.00	0.00	1,750.00	-1,750.00
Fundraising Exp - General (Sonic/Box Tops/Other)	10.20	10.20	100.00	-89.80
Fundraising Expense - Popcorn/Drink Sales	169.95	222.89	600.00	-377.11
Fundraising Expense - Write-a-Check	0.00	64.82	200.00	-135.18
Gardener - Earth Day	0.00	0.00	100.00	-100.00
General Administrative Expense	0.00	-13.81	240.00	-253.81
Gifts to School Expense	7,000.00	7,092.82	13,227.00	-6,134.18
Gifts to School Expense - Transportation Expense	0.00	0.00	2,400.00	-2,400.00
Health and Welfare Expense	0.00	0.00	250.00	-250.00
Holiday Shop Expense	0.00	0.00	3,600.00	-3,600.00
Hospitality Expense	10.32	196.39	500.00	-303.61
Insurance Expense	0.00	0.00	700.00	-700.00
Membership Dues/Directory Expense	443.81	464.70	450.00	14.70
Miscellaneous Expense	0.00	0.00	150.00	-150.00
Multicultural Night Expense	198.75	518.73	1,000.00	-481.27
Newsletter Expense	0.00	0.00	25.00	-25.00
Photocopy Expense	0.00	0.00	200.00	-200.00
Programs Expense	1,100.00	1,100.00	5,400.00	-4,300.00
Programs Expense - 4th Grade Symphony	600.00	600.00	600.00	0.00
Room Parent Expense	0.00	0.00	15.00	-15.00
Sales Tax Expense - Apparel, Snow Time Shop, Supplies	0.00	0.00	1,100.00	-1,100.00
School Supply Expense	0.00	8,618.83	15,000.00	-6,381.17
School Supply Expense - Pre-K Supplies	0.00	1,520.01	820.00	700.01
Valentine's Day Carnival Expense	0.00	0.00	1,500.00	-1,500.00
Yearbook Expense	0.00	0.00	6,000.00	-6,000.00
Total Expenses	9,533.03	23,315.28	59,605.00	-36,289.72
Net Income	-4,469.88	15,280.23	0.00	15,280.23

Important Dates

December 8th – Drama Club evening performance
December 9th – 5th grade music – (performing in morning for school, evening for parents)
December 9th – Drama Club performance (in afternoon for school)
December 10th - Bullying program for grades 3-5 - morning schedule slot
December 10th – Clubs - afternoon schedule slot
December 14th – Cherry on Top Night
December 17th – Star Savers Bank
December 17th – Winter Parties
December 17th – early release day – 12:30
December 20-January 3rd – Winter Break
January 4th – return to school
January 6th – CiCi's Night
January 7th – Box Top Deadline
January 7th – Star Savers Bank
January 11th – Cherry on Top Night
January 11th – PTO Meeting