

**Valley Ranch Elementary School**  
**PTO Board Meeting**  
Tuesday, October 5th, 2010

Present

Sangeeta Bachani  
Carrie Clark  
Tracy Gipson  
Archana Godbole  
Stephen Jackson  
Jo Ann Joyner-Loyd  
Peter Macrae  
Dawn Massey  
Anu Mudigonda  
Aanchal Prakash  
Nemie Roberts  
Sandra Skrepnek  
India Stanberry  
Melanie Watts

Apologies

Raegan Arrington  
Cynthia Arterbery  
Bliss Blodget-Stephan  
Jan Cunningham  
Donna Fultz  
Casey Housouer  
Angie Hux  
Linda Krampitz  
Manju Ruikar  
Greg Williams

By Proxy:

Laura Blevins  
Debbie Macrae  
Jenny Quonoey  
Jenny Van Luvan  
Christine Sanders

**GENERAL BUSINESS**

1. Call to order
  - Carrie Clark called the meeting to order at 7:04 pm.
2. Minutes
  - The September meeting minutes were presented. The board voted to pass the September 2010 minutes with no changes. The motion to approve them was made by Peter Macrae and seconded by Melanie Watts.
3. Treasurer's Report
  - Laura Blevins was not present so Carrie discussed September financial report, which was attached to the meeting agenda. A copy of the report appears at the end of these minutes as well.
  - The \$1777.00 of income was strictly from membership. There was no directory income included in this even though it was listed as Membership/Directories in the included report.
  - A motion to approve the September financial report was made by India Stanberry, and seconded by Anu Mudigonda. The motion was unanimously passed.
4. Principal's Report

- Cynthia Arterbery and Angie Hux could not be present.

#### 5. President's Report

- Carrie Clark distributed an updated list of important dates. This is included at the end of these minutes.
- Carrie explained that a new restaurant fund raiser will be done at Cherry On Top on October 12<sup>th</sup>. It will start at 4 PM. It will work like the others where you place a receipt in the VRE box.
- Carrie reminded everyone about the CISD "The Discussion" forum hosted by Dr. Turner at CHS. The first forum will be on October 13 at 12:30 PM. See the CISD website for more details.
- Dr. Turner spoke at the PTO Presidents meeting recently. Carrie explained that he was very pleased with the TRE vote outcome especially since there is little to no hope of increased funding from the state.
- The Book Fair will run from Oct. 12 – Oct. 15. Carrie asked if there was interest in trying to hold a bake sale during the book fair family night (Thursday, 10/14). Sign-up sheets were passed around. There were enough volunteers to donate items for sale and volunteers so the plan is to hold the bake sale.
- Carrie reminded everyone about the upcoming Education Foundation Casino Night on October 16. See <http://www.coppellisdef.com> for more details.
- A PTO-sponsored reading program is being put together. It will ask students to read a certain number of minutes to reach a goal. There will be a party for the students that meet the goal. A PTO flyer will be sent home explaining the program and the goal.
- Carrie is still working on the chess club. She is waiting for a response from the person that will be running it.
- Carrie brought up a request that was made regarding making a picnic table available outside for teachers and staff to use during the day. There was some discussion around this, but it didn't seem that there was enough interest to warrant the expense of an attached picnic table that couldn't be stolen. One idea was to get portable (folding) picnic tables, but it didn't seem like people would want to have to carry out a table to setup each time it might be used.
- Sonic has informed us that they can no longer do the VRE Sonic Night fund raisers.
- The PTO Presidents were told during their meeting that CISD signed an exclusive drink contract with Coca-Cola 13 years ago (it was a 15-year contract). Sid Grant explained that every effort should be made to provide and service Coca-Cola products at school events. Carrie indicated that we (PTO) could operate as we have been since we usually have Coca-Cola products available anyway.
- Carrie explained that the playground canopies are in need of replacement. The current bid for these is \$1600 - \$1800 each, which is about twice as much as they were originally purchased for. She is still looking to find better pricing. If anyone knows of a company in this type of business, please let Carrie know.
- Carrie and Nurse Valenski are working on a project to get used coats/jackets donated to provide to students that cannot afford to purchase them. Stephen Jackson mentioned that the Dad's Club will be holding their rummage sale in November and that we may be able to donate any coats/jackets that we receive as donations toward this project.
- Carrie also mentioned that CISD is working on making "Coppell Cowboys" themed Texas license plates available. Southlake already has such plates available or is close to having them available.

## **OLD BUSINESS**

(None)

## **NEW BUSINESS**

(None)

## **COMMITTEE REPORTS**

### 1. Programs

- Jo Ann Joyner-Loyd distributed a copy of the programs that she is looking at for the school year. A copy of this information is attached at the end of these minutes.
- The cost for each program was included in the information is attached.
- The complete list of programs is not yet finalized.
- High Tech High Touch events have been scheduled.
- Nana Puddin's program is focused on bullying.
- Jo Ann is still looking into a Lockheed Martin Factory Tour as a 5<sup>th</sup> grade field trip.
- KidzScience is an in-class program.

### 2. Membership

- Aanchal Prakash reported that the PTO Membership drive completed with an 80% membership rate. Last year's membership was 85%.
- Even though the membership percentage was lower this year, the total number of PTO members is higher due to having more families (students) this year.
- Popsicle parties will be held for the highest membership classes next week.

### 3. Directory

- Aanchal Prakash explained that the Directory verification form was being sent home with students. The hope is that they are returned next week.
- The CISD Print Shop will print the directories.
- If all goes as planned the directories should be delivered by the 3<sup>rd</sup> week of October.

### 4. Spirit Wear

- India Stanberry mentioned that the new order of spirit wear will be arriving soon.
- Very few extra items were ordered, so there won't be many leftovers for those that didn't pre-order.

### 5. Multicultural Night

- Sandra Skrepnek and Sangeeta Bachani passed out a sheet with current information on Multicultural night. The information is attached at the end of these minutes.
- There are a lot of restaurants signed up already to provide food.
- The entertainment focus is on games and activities to keep the kids entertained.
- The talent show is not being done this year.
- A large number of silent auction items have already been lined up.
- A volunteer form will be sent home this week. A lot of volunteers are needed to make the event successful.

- Carrie will put the volunteer form up on the PTO web site as well.

6. Write-A-Check

- Peter Macrae explained that the kids are getting excited about WAC since the Mario Kart themed displays have gone up.
- WAC envelopes are starting to be returned since they went home.
- The WAC thermometer sign updated with a Mario Kart design will be going up outside of school soon.
- Peter reiterated that WAC participation is based on the returned of the WAC form. A monetary donation is not required to count as participation.

**Volunteer of the Month**

- Carrie announced that Aanchal Prakash is the volunteer of the month for all of her work on membership, the calendar, and all of the things she did before school started.

Meeting adjourned 7:48pm. Next PTO Board Meeting is scheduled for November 2nd, 7PM.

Minutes submitted by Stephen Jackson, PTO Secretary

Valley Ranch Elementary PTO			
Statement of Activities - Budget vs. Actual			
Sep-10			
		<b>One Month</b>	
		<b>Ended</b>	
		<b>9/30/2010</b>	
<b>INCOME</b>			
	Apparel & Spirit Items Income	89.00	Aug/Sep t-shirt sales
	Baseball Night Income	0.00	
	Field Day Income	0.00	
	Calendar Income	345.00	Aug/Sep Calendar Sales
	Fundraising - Bluebonnet Book Bake Sale	0.00	
	Fundraising - Book Fair	0.00	
	Fundraising - Marquee Ad Sales	350.00	Aug/Sep Birthday Ad sales
	Fundraising - Square 1 Art	0.00	
	Fundraising Inc - General (Sonic/Box Tops/Other)	0.00	
	Fundraising Income - Popcorn/Drink Sales	0.00	
	Fundraising Income - Volunteer Hours	0.00	
	Fundraising Income - Write-a-Check	2.00	WAC income for Sep
	Holiday Shop Income	0.00	
	Interest Income	3.98	1.57 checking/2.41 Saving Interest inc
	Membership Dues/Directory Income	1,777.00	Membership/Directories through 09/15/10
	Miscellaneous Income	0.00	
	Multicultural Night Income	0.00	
	Sales Tax Payable	0.00	
	School Supply Income	827.50	Aug/Sep School Supply Sales
	School Supply Income - Pre-K Fee	200.00	PreK Supplies
	Sell a Brick Campaign	0.00	
	Valentine's Day Carnival Income	0.00	
	Yearbook Income	0.00	
	<b>Total Income</b>	<b>3,594.48</b>	

<b>EXPENSES</b>			
	Apparel & Spirit Items Expense	2,109.06	Tshirt exp 2088 - 40 sheets labels/2 boxes envelopes
	Bank Charges	0.00	
	Baseball Night Expense	0.00	
	Bluebonnet Books	0.00	
	Calendar Expense	250.00	Printing of 275 calendars
	Communications Expense - Marquee Ads	0.00	
	Communications Expense - PTO Connect	0.00	
	Field Day Expense	0.00	
	Fundraising - Book Fair	0.00	
	Fundraising - Square 1 Art	0.00	
	Fundraising Exp - General (Sonic/Box Tops/Other)	0.00	
	Fundraising Expense - Popcorn/Drink Sales	52.94	Sodas, popcorn movie night
	Fundraising Expense - Write-a-Check	64.82	2 reams c paper/22 labels, box envelopes, prizes
	Gardener - Earth Day	0.00	
	General Administrative Expense	-46.94	Reclass to WAC, Apparel
	Gifts to School Expense	40.00	Teacher Reimbursement
	Gifts to School Expense - Transportation Expense	0.00	
	Health and Welfare Expense	0.00	
	Holiday Shop Expense	0.00	
	Hospitality Expense	136.03	Items for BooHoo Breakfast
	Insurance Expense	0.00	
	Membership Dues/Directory Expense	0.00	
	Miscellaneous Expense	0.00	
	Multicultural Night Expense	79.83	1 c paper/prizes
	Newsletter Expense	0.00	
	Photocopy Expense	0.00	
	Programs Expense	0.00	
	Programs Expense - 4th Grade Symphony	0.00	
	Room Parent Expense	0.00	
	Sales Tax Expense - Apparel, Snow Time Shop, Supplies	0.00	
	School Supply Expense	7,591.70	EPI 7458.48, Sam's Club 133.22
	School Supply Expense - Pre-K Supplies	1,280.71	EPI 766.75, Lakeshore 513.96
	Sell a Brick Campaign	0.00	
	Valentine's Day Carnival Expense	0.00	
	Yearbook Expense	0.00	
	<b>Total Expenses</b>	<b>11,558.15</b>	
	<b>Net Income</b>	<b>-7,963.67</b>	

1. Important Dates

- a. October 5<sup>th</sup> – Board Meeting
- b. October 7<sup>th</sup> – CiCi's Night
- c. October 8<sup>th</sup> – No School
- d. October 11<sup>th</sup> – No School
- e. October 12<sup>th</sup> – Cherry on Top Night
- f. October 13<sup>th</sup> – The Discussion – 12:30-1:30; CHS Lecture Hall
- g. October 12-15<sup>th</sup> – Book Fair (Thurs Night is Family Night) (Bake Sale?)
- h. October 15<sup>th</sup> – Star Savers
- i. October 16<sup>th</sup> – Education Foundation Casino Party – 7 p.m [www.coppellisdef.com](http://www.coppellisdef.com)
- j. October 18<sup>th</sup> – 4<sup>th</sup> grade Challenge U
- k. October 19<sup>th</sup> – Fat Daddy's Night
- l. October 20<sup>th</sup> – 5<sup>th</sup> grade Challenge U
- m. October 21<sup>st</sup> – Multicultural Day and Night
- n. October 22<sup>nd</sup> – Red Ribbon Program (AM)
- o. October 22<sup>nd</sup> – Clubs (PM)
- p. October 22<sup>nd</sup> – End of 1<sup>st</sup> 9 weeks
- q. October 22<sup>nd</sup> – College T-shirt day
- r. October 25-29<sup>th</sup> – Red Ribbon Week
- s. October 29<sup>th</sup> – Report Cards

**Multicultural Night**

**Performances**

- Day – Taekwondo performances morning and afternoon
- Night – National Anthem, Parade of Nations & Chinese Dragon (more focus on children games, food and auction)

**Food Donations**

- 24 confirmed restaurants – still working on remaining donations
- New Signs this year

**Activities or Games**

- 16 activities or games

**Silent Auction Donations**

- 19 vendor donations
- Grade Level Baskets

**Volunteers**

- Volunteer recruitment is underway

Restaurant Donation Name	Activities / Games	Silent Auction Donations
Red line Burgers	Mancala	Indian theme basket
Hoshi	Rangoli	Aaron Bros. Crayola Products Basket
Haveli	Henna	Yummi Pop
Chai Tea	Photo Booth	Movie tickets
Our Place	Origami	Boat rental certificates
Indian Supermarket	7 Wonders of the World	Going Bonkers
Chipotle	Tattoos - one booth	Dallas Zoo
Wing Stop	Handwriting (Hindi & Chinese)	YMCA
Bruno's	Korean Games - "Yutnori"	Kwik Kar Wash
Empress of China	Face Painting	Rockfish restaurant
New York Pizza Pasta Subs	World Knowledge Game	Saffron House restaurant
Guero's	Warli - Tribal Art Game	Kumon
Out of the Oven	Simultaneous chess exhibition	Kwik Kar Lube & Tune
Java Me Up	Bean Bag Toss (Earth ball)	Red Hot and Blue
Panera Breads	Ring Toss	iFratellis
Mayuri	Limbo	Grade Level Baskets
Paradise Grill		One Hour Mac Dry Cleaning
Clay Pit		Autographed Football by Greg Ellis
Queen of Sheba		Starbucks
Aahar		
Rockfish		
Samosa Hut and Grill		
Maac's Grill		
Spice and Rice		

**2010-2011 In School Programs  
VRE**

10/5/2010

Program	Budget	Program Cost	PTO Sponsor	School Sponsor			
	\$5,500.00						
HTHT		\$4,543.00	\$644.00	\$3,899.00			
KidzScience		\$1,860.00	\$1,860.00				
Nana Puddin		\$1,100.00	\$1,100.00				
Lockheed Martin Factory Tour			\$450.00	est. cost for 2 buses			
Science Assembly		\$0.00					
Dallas Black Dance Theatre		TBD					
			\$1,446.00				
<b>High Tech High Touch</b> Cost is \$7 per student based on attendant							
Number of Students ( K-5th) 557 Estimated Cost is \$ 3,899 School pay Plus \$ 644.00 for 2nd 5th grade level program							
for Total \$4,543							
Grade Level	Team Lead	Program	Date Schedule	Time Slots			
kindergarten	Mrs. Kennedy	Jurassic Jr	24-Feb-11	8:00-9:30	9:45- 10:30	11:15-12:00	1:15- 2:45
First	Rodriguez	Dig It	26-Oct-10	9:30-11:00	12:00- 1:30		
Second	Sanchez	Weather or Not	2-Nov-11	7:50-9:20	9:35-10:30	11:45-12:20	12:35-1:00 2:00-3:05
Third	Mrs. Badya	Finally Fun Machine	21-Mar-11	8:00-9:30	9:45- 10:30	11:20-12:00	1:00- 2:30
Fourth	Mrs. Gilam	Dig It	Oct 26th -Nov 19	8:00-9:30	10:45-12:15	1:30-3:00	
Fifth	Mrs. Calmont	Newton in A Nutshell	18-Feb-11				
estimated cost is \$ 644 per session		Power of Lights	4-Mar-11				

**2010-2011 In School Programs  
VRE**

10/5/2010

Grade Level	Team Lead	Program	Date Schedule	Time Slots			
<b>KidzScience</b> Cost is \$4 per student based on attendant							
Number of Students ( K-4th ) 465 Estimated Cost is \$ 1,860 School pay							
Kindergarten	Mrs. Kennedy	Magnet Mania	Sometime in Fall	8:00-9:30	9:45- 10:30	11:15-12:00	1:15- 2:45
First	Rodriguez	Worm Wonders	Jan 24th -Mar 24th	9:30-11:00	12:00- 1:30		
Second	Sanchez	Crazy Chemistry	anytime other than 2nd 9 wks	7:50-9:20	9:35-10:30	11:45-12:20	12:35-1:00 2:00-3:05
Third	Mrs. Badya	Magnet Mania	May 2nd or May 9th	8:00-9:30	9:45- 10:30	11:20-12:00	1:00- 2:30
Fourth	Mrs. Gilam	Worm Wonders	Jan 24th - Mar 24th	8:00-9:30	10:45-12:15	1:30-3:00	
<b>School Assemblies</b>				<b>Description</b>			
		Nana Puddin	22-Oct	Tim and Amanda Cowles puppet show focus on character building with strong emphasis on anti-bullying made exciting for all grade level			
		3rd-5th	8-8:45 am				
		K-2	9-9:45 am				
		KidzScience Free Program	TBD	In school science assembly free for booking in-school field trips			