

Valley Ranch Elementary School
PTO Board Meeting
Tuesday, April 6th, 2010

Present

Cynthia Arterbery
Laura Blevins
Carrie Clark
Mallory Jackson
Stephen Jackson
Aanchal Prakash
Jenny Quonoey
Nemie Roberts
Tejaswini Ruikar
Sandra Skrepnek
India Stanberry
Melanie Watts

By Proxy:

Bliss Blodget-Stephan
Amy Chorost
Rita Gomez
Tricia Houston
Smita Jadhav
Jo Ann Joyner-Loyd
Debbie Macrae
Lynn Snyder

Apologies

Janine Ballard
Aparna Bodas
Donna Fultz
Casey Housouer
Angie Hux
Kim Kaul-Dailey
Michelle Klare
Peter Macrae
Jeff Matthews
Mark Mordecai
Anita Patel
Disha Parab
April Tate
Jenny Van Luvan
Ellen Wells
Tangerla Williams

GENERAL BUSINESS

1. Call to order
 - Carrie Clark called the meeting to order at 7:05 pm.
2. Minutes
 - Motion to approve the March minutes: made by Laura Blevins, seconded by Stephen Jackson and passed.
3. Treasurer's Report
 - Laura Blevins distributed the March financial report, explaining the various items. A copy of the report appears at the end of these minutes.
 - The bakesale on March 21st raised \$120.45.
 - We received \$614.70 for box tops, with more to come. The General Fundraising expense of \$27.25 was for mailing the box tops.
 - \$200 under Write a Check was for Matching Funds.
 - The Gifts to School expense comprised of \$8441 for technology and two teacher reimbursements.
 - The Programs expense was for High Touch High Tech for two grades.
 - Motion to approve March report: made by Melanie Watts, seconded by Aanchal Prakash and passed.

4. Principal's Report

- Cynthia Arterbery advised that fifth grade completed their Math TAKS test today around 1pm, with no visitors or incidents. Fifth grade will have their Reading TAKS test tomorrow, then third and fourth grade are next with their TAKS tests in a few weeks.
- As advised at last month's meeting, VRE's student population is projected to be 598 next year, including Pre-K. We will still have Pre-K (Ms. Meador with Ms. Braden), as well as 4 kinder classes, 4 first grade, 5 second grade, 5 third grade, 5 fourth grade and four fifth grade classes. The district is looking at space, for instance the repurposing of empty classrooms.
- There are enquiries being made into multi-age classes, such as combining third and fourth grade students in one class.
- The next Spirit Assembly will be April 23rd, when kindergarten will perform.
- Everyone is encouraged to attend The Discussion, presented by Coppell ISD, or at least view on the CISD website if unable to attend. Tomorrow's discussion topic will be changes at the middle schools.
- It is already in practice at the middle schools and high school to require annual proof of residency, such as a utility bill. This requirement will be extended to the elementary schools, starting in the new year. Most likely the proof will be required to be presented at Meet the Teacher Night, and after five days into the school year, non-complying students will be un-enrolled. Communication will go home explaining the new procedures.

5. President's Report

- Carrie Clark pointed out the upcoming dates with events:
 - April 6 - 5th Grade Math TAKS Test
 - April 7 - 5th Grade Reading TAKS Test
 - April 9 - High Touch High Tech 4th Grade
 - April 9 - 2nd Grade Reading Restaurant
 - April 12 - 4th Grade Challenge University
 - April 13 - High Touch High Tech 2nd Grade
 - April 14 - 5th Grade Challenge University
 - April 16 - Star Savers Open; Box Tops Deadline; last clubs day
 - April 16 - PTO Movie Night
 - April 17 - Dad's Club Golf Scramble
 - April 20 - Fat Daddy's Night
 - April 22 - 2nd Grade performance
 - April 23 - Spirit Assembly - kindergarten performs
 - April 26 - CISD Board Meeting
 - April 27 - 3rd and 4th Grade Math TAKS Test
 - April 28 - 3rd and 4th Grade Reading TAKS Test
 - April 29 - 5th Grade science TAKS test
 - May 3 - Volunteer luncheon
 - May 4 - Education Foundation Recognition Banquet
 - May 4 - VRE PTO Board Meeting

- May 5-7 - 5th Grade at Sky Ranch
 - May 6 - Ci-Ci's Night
 - May 6 - Kindergarten Roundup
 - May 7 - Star Savers Open
 - May 10 - VRE celebrates Earth Day
 - May 19 - CISD at the Ballpark
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- The Volunteers of the Month are Laura Blevins, PTO Treasurer and Janine Ballard, Box Tops Fundraising Coordinator.
 - The PTO General Meeting and Movie Night will be on April 16th. Flyers went home yesterday, or will go home today. Pizza will be presold, and popcorn and snacks will be sold on the night. The purpose is for fun, and the PTO General Meeting, as required for the fall and spring. The PTO will update members on programs and events so far this year. Parents can vote on the slate of officers for next year. Volunteers are needed to help on that evening.
 - There were two email votes taken during the month since the last PTO Board meeting. A motion passed to allocate \$75 for a movie license for Toy Story for the movie night; and a motion passed to allocate \$200 from Gifts to School to subsidize buses for the Third Grade field trip to the Museum of Nature and Science.
 - Mrs. James has identified a fifth grade student who requires assistance with paying for the Sky Ranch trip. Motion to contribute \$190 towards the trip: made by Carrie Clark, seconded by Aanchal Prakash and passed.
 - The fifth grade science closet needs reorganization, and assistance has been requested.
 - Laura Blevins and Carrie Clark are working on the budget for next year. If you are the head of a committee and would recommend any changes of budget, let them know.
 - Coppell ISD at the Ballpark is May 19th. Teachers will select one student per class to attend, and be honored on the field.
 - Jo Ann has arranged for a visit by someone from NASA, who will speak about science and math on April 30th. The time is still to be confirmed, but will most-likely be in the afternoon.
 - The research is still ongoing for a new popcorn machine.

OLD BUSINESS

(None)

NEW BUSINESS

(None)

COMMITTEE REPORTS

1. School Supplies

- Carrie Clark advised that the School Supplies presale will take place from May 1st to the end of the school year.

- It will be possible to order online through the EPI website; however sales tax will be charged on those purchases.
2. Calendar
- Aanchal Prakash advised that Mrs. Torres is able to build the calendar art into the student-teacher's plans. Instead of black and white artwork, the illustrations will be outlines like a coloring book.
 - Mrs. Rodriguez, Mrs. Lukert and Mrs. Mergen will judge.
 - Again the calendars will be sold for \$5 each. If costs increase from last year, they should still be covered by income.
 - Presales will begin in mid-May. Distribution is expected in September.
3. Field Day
- Stephen Jackson announced that volunteers are still needed.
 - They hope to finalize events soon.
 - Six teachers so far have signed up for the dunk tank. If necessary, the extra times can be filled in with students from Ready Set Teach, but the VRE students do love to dunk their teachers.
 - Valley Ranch Baptist Church has been approached for volunteers.
 - There was a discussion regarding the fact that online background checks are no longer in place. Paper forms are required to be submitted each year.
4. Nominating Committee
- Aanchal Prakash advised that most positions have been filled on the slate.
 - Volunteers are still required for Hospitality and Restaurant Fundraising.
 - Motion to extend School Supplies coordinator for Carrie Clark for a third year, and for Nemie Roberts for a second year; and for Tejaswini Ruikar for Gardener for a third year: made by India Stanberry, seconded by Laura Blevins and passed.
5. Room Parent Coordinator
- India Stanberry reminded members that Teacher Appreciation Week begins on May 17th.
 - Room Parents are providing teacher breakfasts on the Wednesday of that week, and Chick-fil-A is donating lunch on Friday of that week.
6. Earth Day
- Tejaswini Ruikar advised that she was unable to attend the Earth Day meeting.
 - Home Depot has expressed an intention to donate a tree or monkey grass. Cynthia Arterbery advised that monkey grass is needed near the front entrance.
 - There are plans for the pond, which may include making a flower garden.
 - Tejaswini suggested a solar power demonstration, such as roasting s'mores with solar power, as one of the rotation stations.
 - The PTO has allocated a budget of \$100 for Earth Day.
 - Volunteers are needed.
 - VRE will celebrate Earth Day on May 10th, after TAKS testing has finished.
 - Carrie Clark offered assistance with flyers.

Meeting adjourned 7:48pm. Next PTO Board Meeting is scheduled for April 4th, however may be postponed one week due to other events on the same night.

Minutes submitted by Jenny Quonoey, PTO Secretary

Valley Ranch Elementary PTO				
Statement of Activities - Budget vs. Actual				
Mar-10				
	One Month	Nine Months		
	Ended	Ended	2009 - 2010	\$ Over/(Under)
	03-31-10	07/01/09 - 03/31/10	Budget	Budget
INCOME				
Apparel & Spirit Items Income	0.00	7,327.40	2,500.00	4,827.40
Baseball Night Income	0.00	0.00	900.00	-900.00
Calendar Income	0.00	285.00	0.00	285.00
Fundraising - Bluebonnet Book Bake Sale	120.45	283.41	400.00	-116.59
Fundraising - Marquee Ad Sales	0.00	400.00	800.00	-400.00
Fundraising Inc - General (Sonic/Box Tops/Other)	614.70	1,717.68	2,500.00	-782.32
Fundraising Income - Popcorn/Drink Sales	0.00	606.86	925.00	-318.14
Fundraising Income - Volunteer Hours	0.00	840.00	0.00	840.00
Fundraising Income - Write-a-Check	200.00	9,788.00	10,000.00	-212.00
Holiday Shop Income	0.00	4,503.75	4,200.00	303.75
Interest Income	5.94	59.99	100.00	-40.01
Membership Dues/Directory Income	0.00	4,500.00	3,750.00	750.00
Multicultural Night Income	0.00	4,090.00	2,500.00	1,590.00
Sales Tax Payable	0.00	0.00	350.00	-350.00
School Supply Income	0.00	8,204.32	17,000.00	-8,795.68
School Supply Income - Pre-K Fee	0.00	1,010.00	880.00	130.00
Valentine's Day Carnival Income	0.00	5,226.75	4,200.00	1,026.75
Yearbook Income	79.00	6,022.00	6,250.00	-228.00
Total Income	1,020.09	54,865.16	57,255.00	-2,389.84
EXPENSES				
Apparel & Spirit Items Expense	0.00	5,626.88	1,600.00	4,026.88
Baseball Night Expense	0.00	0.00	903.00	-903.00
Bluebonnet Books	0.00	0.00	500.00	-500.00
Calendar Expense	0.00	129.54	0.00	129.54
Communications Expense - Marquee Ads	0.00	17.61	40.00	-22.39
Communications Expense - PTO Connect	0.00	435.00	435.00	0.00
Field Day Expense	0.00	0.00	1,500.00	-1,500.00
Fundraising Exp - General (Sonic/Box Tops/Other)	27.25	27.25	100.00	-72.75
Fundraising Expense - Popcorn/Drink Sales	0.00	453.86	500.00	-46.14
Fundraising Expense - Write-a-Check	0.00	56.28	200.00	-143.72
Gardener - Earth Day	0.00	0.00	100.00	-100.00
General Administrative Expense	0.00	177.16	240.00	-62.84
Gifts to School Expense	8,521.00	21,923.40	14,202.00	7,721.40
Health and Welfare Expense	0.00	8.28	250.00	-241.72
Holiday Shop Expense	0.00	3,340.60	3,600.00	-259.40
Hospitality Expense	0.00	246.94	500.00	-253.06
Insurance Expense	0.00	0.00	700.00	-700.00
Membership Dues/Directory Expense	0.00	436.00	425.00	11.00
Miscellaneous Expense	0.00	0.00	150.00	-150.00
Multicultural Night Expense	0.00	482.47	600.00	-117.53
Newsletter Expense	0.00	0.00	25.00	-25.00
Photocopy Expense	0.00	0.00	550.00	-550.00
Programs Expense	1,204.00	3,004.00	6,000.00	-2,996.00
Room Parent Expense	0.00	4.99	15.00	-10.01
Sales Tax Expense - Apparel, Snow Time Shop, Supplies	0.00	1,100.14	800.00	300.14
School Supply Expense	0.00	6,777.18	15,000.00	-8,222.82
School Supply Expense - Pre-K Supplies	0.00	792.09	820.00	-27.91
Valentine's Day Carnival Expense	0.00	1,477.10	1,500.00	-22.90
Yearbook Expense	0.00	2.50	6,000.00	-5,997.50
Total Expenses	9,752.25	46,519.27	57,255.00	-10,735.73
Net Income	-8,732.16	8,345.89	0.00	8,345.89