

VRE PTO BOARD MEETING MINUTES – February 3rd, 2009

Arterbery , Cynthia	X	Mahmood, Rashida	
Ballard, Janine		Martin, Karla	X – by proxy to J. Prochaska
Blevins , Laura	X by proxy to C. Clark	Matthews, Jeff	
Chan, Sandy	X	Mordecai, Mark	
Chorost, Amy		Nemec, Heather	
Clark, Carrie	X	Nolan, Parrish	X
Dunn, Cindy		Prakash, Aanchal	X
Espey, Julie	X	Prochaska, Jennifer	X
Fultz , Donna	X	Quonoey, Jenny	X
Houston, Tricia		Roberts, Nemie	
Hux, Angie		Ruikar, Tejaswini	
Jackson, Neera		Smith, Leslie	
Jackson, Stephen		Snyder, Lynn	
Joyner-Loyd, JoAnn	X	Stanberry, India	X
Kaul-Dailey, Kim		Verdejo, Minerva	X
Macrae, Debbie		Van Luvan, Jenny	X
Macrae, Peter		Wells , Ellen	

General Business

- 1) **Call to Order:** Jennifer Prochaska called the meeting to order at 7:05 p.m.
- 2) **Special Guest:** Sam from the YMCA joined us a special guest, so we allowed her to take the floor before starting other PTO business. Sam spoke to us about the YMCA's Partners campaign, which was currently in progress. She proposed that the YMCA provide the obstacle course for the Valentine's Carnival at no cost, and in exchange was asking that they be compensated for the tickets collected. No one present had any objections to this offer, and the Valentine's committee will follow up on it and make a decision in regard to the obstacle course.
- 3) **Minutes:** No one present had any questions or concerns about the January 2009 minutes. Voting to approve the minutes will take place at the March 2009 meeting, as we did not have a quorum present.
- 4) **Treasurer's Report:**
 - a) Jenny Quonoey reported on the items in the January 2009 Financial Statement.
 - b) Voting on approval of the minutes will take place at the March 2009 meeting, as we did not have a quorum present.
- 5) **Principal's Report:** Cynthia Arterbery presented the following:
 - a) Important Dates
 - 02/10/09 – 3rd grade will be performing .
 - b) Thanked everyone who came to Math/Science Night. It was a good turnout, and everyone seemed to have a nice time.
 - c) Mentioned that Kindergarten registration for 2009-2010 is happening this week.
 - d) Spoke about the CISD district Strategic Planning committees and encouraged anyone who could participate on these committees (teachers and parents) to do so. These committees will be working on the planning for the next five years. Sign up has to be done by February 4th. Interested parties can sign up on the CISD website.
 - e) Mentioned that the Valentine's Carnival was planned for this Friday, February 6th.
- 6) **President's Report:** Jennifer Prochaska presented the following:
 - a) Dates (see insert)

VRE PTO BOARD MEETING MINUTES – February 3rd, 2009

Important Dates:

- 2/2/09-2/6/09 – Counselor Appreciation Week
- 2/2/09 – 2/6/09 – Kindergarten Registration
- 2/2/09 – 2/20/09 – Pennies for Patients
- 2/5/09 – CiCi's Night
- 2/6/09 – Valentine's Carnival
- 2/6/09 – 100th day of School
- 2/10/09- 3rd grade program – 8:30 a.m. and 7 p.m.
- 2/12/09 – Sonic Night
- 2/13/09 – Class Valentine Parties – Red/Pink Day
- 2/16/09 – 2/20/09 – Custodian Appreciation Week
- 2/17/09 – Fat Daddy's Night
- 2/26/09 – Teacher Luncheon
- 2/27/09 – Spirit Assembly – 2nd grade performing

- b) Since Counselor Appreciation Week and Custodian Appreciation Week are coming up this month, Jennifer has cards to pass around to be signed to give to VRE's Counselor and Custodian.
- c) We still have Sonic cards to sell, and a flyer will be sent out next week (the week of the 9th) to advertise the cards prior to the Sonic Night scheduled on the 12th.
- d) The Education Foundation is having their annual fundraising drive, called the Red and Black Attack, at the current time. The Education Foundation uses the money they raise to provide grants. VRE has received a grant every year since the Foundation began doing this; and therefore has received quite a bit of money over the years.
- e) A nominating committee to nominate board members for the 2009-2010 school year has been formed. Its members are Donna Fultz, India Stanberry and Aanchal Prakash. If anyone would like to serve on the board, please let one of these people know. The nominating committee will present the slate of board members at the March meeting.
- f) Volunteer of the month – Donna Fultz for all the work she's done for publicity and the yearbook.

Old Business

New Business

Committee Reports

- 1) **School Supplies** – Carrie Clark reported that final lists are being developed and should be signed off on shortly. There will be a small price increase on the kits this year – presale prices will be \$43 each; then the price will increase to \$48 per kit following the end of the presale.
- 2) **Multicultural Night** –
- 3) **Fundraising** – **Write-a-check** –
- 4) **Valentine Carnival** – Aanchal Prakash reported that plans are on track for a great carnival. There are some new items this year to look forward to. We do still need some more volunteers, so if anyone can come and help, it will be appreciated.
- 5) **Field Day** –
- 6) **Yearbook** – Jenny Quonoey reported that the committee had decided to extend the pre-sale pricing deadline until February 16th. An e-mail blast will be sent out on Friday announcing the change. Flyers will also be sent home with kids on Thursday. So far we'd sold 186 yearbooks.
- 7) **Room Parent /Volunteers**
- 8) **Spirit Wear** –

VRE PTO BOARD MEETING MINUTES – February 3rd, 2009

- 9) **Hospitality**– India reported that Chick-Fil-A was sponsoring the luncheon on the 26th. She also said they would be working on putting together a Chick-Fil-A appreciation weekend to thank them for the generous donations they have given us this year.
- 10) **Membership** –
- 11) **Newsletter**
- 12) **Marquee Sign** –
- 13) **Earth Day** -
- 14) **Library** –
- 15) **Health and Welfare** –.
- 16) **Programs**–.
- 17) **Holiday Shop** –
- 18) **Shopping Programs** – Jennifer Prochaska reported that she'd received an e-mail stating that Box Tops for Education was holding a contest and giving away 1,000 boxtops per day. She encouraged anyone who could sign up and enter the contest daily to do so.
- 19) **Fundraising – Chili's Night** – the last Chili's night only raised \$22.50, but it was a poor weather night.
- .

Next PTO Meeting: Tuesday, March 3rd.

The meeting adjourned at 7:40 p.m.

VRE PTO BOARD MEETING MINUTES – February 3rd, 2009

Valley Ranch Elementary PTO
Statement of Activities - Budget vs. Actual
JANUARY 2009

	One Month Ended 01-31-09	Seven Months Ended 07/01/08-01/31/09	2008 - 2009 Budget	\$ Over/(Under) Budget
INCOME				
Apparel & Spirit Items Income	0.00	2,492.50	2,500.00	-7.50
Baseball Night Income	0.00	0.00	900.00	-900.00
Communications Income (Sign Ads)	0.00	625.00	800.00	-175.00
Field Day Income	0.00	0.00	1,000.00	-1,000.00
Fundraising Inc - General (Sonic/Box Tops/Other)	1,714.42	2,387.32	3,000.00	-612.68
Fundraising Income - Popcorn/Drink Sales	150.50	830.50	925.00	-94.50
Fundraising Income - Write-a-Check	100.00	10,395.21	10,000.00	395.21
Holiday Shop Income	0.00	4,435.47	4,200.00	235.47
Holiday Shop Sales Tax Payable	0.00	365.93	350.00	15.93
Interest Income	15.90	113.53	100.00	13.53
Membership Dues/Directory Income	95.00	4,418.00	3,750.00	668.00
Miscellaneous Income	0.00	0.00	0.00	0.00
Multicultural Night Income	0.00	3,748.10	2,500.00	1,248.10
School Supply Income	0.00	8,720.00	14,000.00	-5,280.00
School Supply Income - Pre-K Fee	0.00	1,225.00	0.00	1,225.00
Valentine's Day Carnival Income	0.00	0.00	4,200.00	-4,200.00
Yearbook Income	1,948.00	1,948.00	4,250.00	-2,302.00
Total Income	4,023.82	41,704.56	52,475.00	-10,770.44
EXPENSES				
Apparel & Spirit Items Expense	0.00	1,249.00	1,600.00	-351.00
Baseball Night Expense	0.00	0.00	903.00	-903.00
Communications Expense (Sign Ads)	0.00	25.44	40.00	-14.56
Communications Expense - PTO Connect	0.00	365.00	435.00	-70.00
Field Day Expense	0.00	9.99	2,500.00	-2,490.01
Fundraising Exp - General (Sonic/Box Tops/Other)	0.00	57.09	500.00	-442.91
Fundraising Expense - Popcorn/Drink Sales	0.00	447.05	375.00	72.05
Fundraising Expense - Write-a-Check	0.00	162.57	250.00	-87.43
General Administrative Expense	-12.46	143.29	240.00	-96.71
Gifts to School Expense	80.00	9,252.76	13,892.00	-4,639.24
Holiday Shop Expense	0.00	3,566.79	3,600.00	-33.21
Health and Welfare Expense	0.00	15.94	250.00	-234.06
Hospitality Expense	0.00	257.70	500.00	-242.30
Insurance Expense	0.00	0.00	700.00	-700.00
Membership Dues/Directory Expense	0.00	367.42	425.00	-57.58
Miscellaneous Expense	0.00	0.00	150.00	-150.00
Multicultural Night Expense	0.00	382.35	500.00	-117.65
Newsletter Expense	0.00	0.00	25.00	-25.00
Photocopy Expense	0.00	0.00	550.00	-550.00
Programs Expense	1,656.12	3,346.86	5,500.00	-2,153.14
Room Parent Expense	0.00	9.88	15.00	-5.12
Sales Tax Expense - Apparel, Holiday Shop, Supplies	789.85	789.85	700.00	89.85
School Supply Expense	0.00	14,198.96	12,200.00	1,998.96
School Supply Expense - Pre-K Supplies	0.00	1,052.37	1,125.00	-72.63
Valentine's Day Carnival Expense	11.47	11.47	1,500.00	-1,488.53
Yearbook Expense	0.99	2.89	4,000.00	-3,997.11
Total Expenses	2,525.97	35,714.67	52,475.00	-16,760.33
Net Income	1,497.85	5,989.89	0.00	5,989.89